

MYRIAM FAKIR

📍 Novena, Singapore

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EDUCATION

- 2021-2023 Master's degree in International Trade and Trilingual Negotiation (French, English and Japanese), with honours,** Grenoble Alpes University, France
- 2019-2020 University exchange programme (Erasmus), Intercultural communication, Business English and Languages,** Nottingham Trent University, United Kingdom
- 2017-2020 Bachelor's degree in Foreign Languages applied to Business and Law, with honours,** University of Nice Sophia Antipolis, France

WORK EXPERIENCE

- 01/2025 - 02/2025 Project Manager, Les Ateliers AME Asia, Singapore**
- Led design and production projects for customized corporate gifts within the luxury sector.
 - Managed B2B relationships with high-end luxury brands, ensuring alignment with client expectations.
 - Negotiated pricing, terms, and lead times with international suppliers across Europe and Asia.
- 09/2022 - 06/2023 Order Management Specialist - EMEA, Schneider Electric, work-study programme, Grenoble, France**
- Managed logistic requests and customs export operations for clients in Middle East and Africa.
 - Ensured compliance with import/export regulations and managed international shipping documentation.
 - Linked up between customers, distribution centers, suppliers and transport department.
 - Led country meetings with customers and ensured the update of Service Level Agreements.
 - Alerted support teams such as supply chain coordinators, method team, and quality assurance on issues encountered.
 - Be updated on world events impacting international trade and the Global Supply Chain.
- 04/2022 - 08/2022 Customer Correspondent, Middle East / Africa - Internship, Schneider Electric, Grenoble, France**
- Managed customs and export documentation according to international trade rules.
 - Managed customer portfolio orders and requests.
 - Contributed in new projects of support teams (e.g I.T) to provide operational vision.
- 06/2019- 09/2019 Information Officer and Call Center Agent – Nice Côte d'Azur Airport and French Riviera Ports, France**
- Identified passenger's needs and provide solutions.
 - Managed inbound calls and emails.
 - VIP reservations for clients in the Airport and the French Riviera Ports.
- 05/2018- 09/2018 Commercial Agent - Nice Airport Bus Stations**
- Regional and International bus and train ticket sales.
 - Stock management and accounting.

PROFILE

Singapore Resident: LTVP+ with MOM Letter of Consent

No sponsorship required

Nationality: French

Date of Birth: 07/09/1994

LANGUAGES

- **French** - Native
- **English** - Fluent
- **Japanese** - Proficient
- **Arabic** - Intermediate
- **Chinese** - Elementary

COMPUTER SKILLS

ERP: SAP

CRM: Pipedrive

Logistics: Conex, GEFI

Computer skills :

MS Office

Advanced Excel

Canva, Prezi

Translation:

SDL Trados Studio

CERTIFICATIONS

- 2020 Certificate of Advanced Japanese Course Achievement,** Nottingham Trent University
- 07/2018 - Chinese Summer Course Achievement Certificate,** Tianjin University, China
- 07/2014 Japanese Summer Course Achievement Certificate,** Sendagaya Japanese Institute of Tokyo, Japan
- 2015-2017 Two year university formation in Physics,** University of Nice, France
- 2009 Aeronautic's Initiation Certificate,** Nice, France